

## Privacy Policy

This privacy policy describes how ACS Data Search uses and protects any information that you provide while using this website. We are committed to ensuring that your privacy is protected and excellence in customer service. Your privacy is important to us. Providing certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement.

ACS Data Search may change this policy from time to time by updating this page. You will not be automatically notified of any change to this policy statement. This policy is effective February 1, 2017.

### What we collect

We collect information to provide information or services to you when using our website information request forms, subscriptions to newsletters, or contacting our customer service representatives by phone. We only collect personally identifiable information that you submit voluntarily and with your express consent:

- name
- contact information including email address and telephone
- demographic information such as postcode, mailing addresses, preferences and interests
- other information relevant to goods or services we may provide

### What we do with the information we gather

We collect personal information only with the express consent of the user when they request information from our company. This information is only used when communicating with users as per their indicated preferences and as needed for service-related communications. We may use the information you provide for:

- Internal record keeping.
- to improve our products and services.
- to send promotional communication about special offers or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone, fax or mail.
- We may use the information to customize the website for our client's interests.

We may share Personal Information and Non-Personal Information with entities controlling, controlled by, or under common control with ACS Data Search. If ACS Data Search is merged, sold, or in the event of a transfer of some or all of our assets, we may disclose or transfer Personal Information and Non-Personal Information about such transaction.

In certain instances, we may disclose Personal Information and Non-Personal Information when we believe it is necessary to identify, contact, or bring legal action against persons or entities to protect ACS Data Search or our users or when we believe that the law or legal process requires such disclosure.

### Opting Out

We provide users with the ability to opt out from communications from any of our newsletters or communication. An opt out option will either appear at the bottom of a newsletter received by email, or users can reply directly to the emailed newsletter and request removal from that correspondence.

### Security

We are committed to ensuring that your information is secure. To prevent unauthorized access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyze web traffic or lets you know when you visit a

particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyze data about web page traffic and improve our website and tailor it to our user needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.